

**Equity Committee**  
**4/24/18**  
**2:00 pm-3:30 pm**  
**Room Location TLC**

**ATTENDANCE**

E. Cervantes, J. Richburg, D. Fuentes, M. Chatterjee, C. Cisneros, C. Velarde-Barros, M. Sanidad, R. Shook, B.Boeding, A.Gutierrez, S.Sweeney, F.Lozano, G.Cribb, C.Traver

- I. Roll Call read by E. Cervantes**
  - a. Quorum met**
- II. Approval of Agenda**

**MSC (B.Boeding / C. Cisneros). Vote: unanimous.**
- III. Approval of Minutes**

**MSC (C. Velarde-Barros/B.Boeding). Vote: unanimous. Carla/Brooke**
- IV. Reports/Information**

**a. Summer work – Retreat, Operational Forms**

Carla Velarde-Barros shared that the retreat will be scheduled later in the summer, possibly a week or two before school starts, because the college does not know what will be happening with the budget. She will send out dates as soon as she knows more. Focus will be on goals for next year and mapping out what the committee wants to accomplish in 2018/19; Operational Forms need to be updated. Carla asks for volunteers to help with creating/updating the forms, please email her if interested; she would like to work on them during the summer. Equity may have to give up the carry over in our budget to the chancellors offices to help up catch up with our economic challenge.

**b. Program Specialist, Student Activities – Ryan Shook**

Ryan continues to collect student participation in clubs, activities, and events. Last year he established a baseline of 2000, this year he has something to compare to which is approximately the same. Ryan is collecting G#'s, clubs are sending him rosters, using Qualtrics and doing surveys. It is not a perfect system, more of a snapshot, getting a headcount of those attending. Hope to pair with IR this summer to get demographics.

With this year's reclassification the program specialist is now overseeing the student welcome center. The peer mentor piece was the initial part of the grant but it was not part of position until this year, it has been effective in building student leadership. Ryan shared summary of the leadership training including the guest speaker and Dr. Rose's presentation. We had a great black history month.

*Question:* Is this position impacting disproportionate groups.

E. Cervantes recommends running data reports using G#'s collected with the research department. Ed has already had the discussion with Peter to prepare for these requests.

**c. Netutor- GaryCribb**

Distributed data handout – Jan. 29-April 23 – 54 students – 1299 minutes have been used since Jan. 1st until now. Most subject matter has been math and science. No other subjects have been listed. Challenges: Online tutoring - logging in for tutoring services; decline in net tutoring. Students prefer one on one or group tutoring. The district needs to decide if we will continue online tutoring services. This may be the last semester we will be using it.

**d. Veterans- Brooke Boeding**

Counselor is providing veteran focused counseling, coordinating events, communicating resources and opportunities. More veterans are using the services. Working on establishing baseline data. Structured tutoring; Challenge: funding; did get funding from the state but not sure what will happen with the categorical funding situation. The goal is to create the VRC into a one stop which means we need a certified official full time and we need to pay for that in order to go forward. 125-175 active students.

**e. Foster Youth/EOPS Counselor- Carina Cisneros**

We are specifically targeting Foster Youth and Dreamers.

Equity funds 50% of the EOPS counselor, Simone Reyes, to provide counseling services to foster youth. There are over 100 foster youth students enrolled every semester and are targeted through emails and automated messages from colleges; Simone personally contacts all the students and offers them her services. We have partnered with community organizations to put together an event to celebrate foster youth in November. We will be partnering with ILP to have their help in engaging with students to provide wrap around services. We used the event as student outreach. 21 students were in attendance.

Challenges:

- Challenge for the event was more staff than students.
- YES scholarship workshops for personal statement, low attendance, last year 2 attended, this year 1.
- We are able to provide foster youth students Chrome books, school supply bags, gas cards and access to John Burton book funds.
- We would like more structure for our Foster Youth services
- Next semester we would like to host an event in the fall and an event in the spring for foster youth students.
- Minimal space - Simone's location is disconnected from our office, she is over by the pantry.
- We are running out of gas cards by the end of the semester.

**f. Fresh Success Program Subsidy- Annette**

Fresh Success serves students who attend Gavilan College, are in participating eligible courses and receiving CalFresh benefits. The program is currently at 77 unduplicated students, the goal for 2017/18 is 150 unduplicated, year ends Sept. 30th. Fresh Success has partnered with Community Ed because the programs are in line with CTE and will include 50 EOPS students in FS services in over and above EOPS services.

Annette shared the programs two biggest accomplishments:

1. Currently securing an MOU with San Benito County to be able to provide San Benito county students services
2. California Community Colleges Foundation advocated to California Department of Social Services to allow California Promise Grant to be an eligible source for match as of January 2018. This is a huge win resulting in an increase in the amount we can bill. Example: From Q1 to Q2 it increased our billable match by \$20,677 which resulted in an increase in our reimbursement by \$9,188.00.

Challenges:

There are several high touch programs within our office. During peak times this can be extremely intense and overwhelming given our current staffing level. Fresh Success requires students to meet with FS staff three times each term and pick up monthly services within our office in addition to other routine work that is performed by staff, specifically our part time office assistant. Increasing our office assistant to full time status would assist in providing the necessary level of support to our students.

- V. **Old Business**  
a. **None**

- VI. **New Business**  
a. **None**

- VII. **Next Steps (5 minutes)**  
Additional reports for the next meeting and a couple of agenda items
1. Discovery Mental Health Services contract – review and feedback
    - a. Crisis Intervention
    - b. Foster Youth

- VIII. **Adjournment**